

Family of Christ Christian Preschool

Mission Statement

To nurture and stimulate a child's growth through the knowledge of Christ using imagination, constructive play and educational Christian programs.

2011-2012 Classes and Staff

Director: Jackie Ochsner

School: 546-0731 e-mail FOCCP@comcast.net

Home: 693-7909 e-mail JMO36@comcast.net

Classes and Teachers:

2's Playgroup Mon/Wed 9:00-11:30

Rainbow Room Teacher: Vicki McCay

AM 4 Yr. Old Class Mon/Wed/Fri 9:00-11:30

Sunshine Room Teachers: Jackie Ochsner & Ashley Dodds-Head

Star Room Teachers: Julie Dodds & Caryn Vargo

PM 4 Yr. Old Class Mon/Tues/Wed/Thurs 12:15-2:45

Star Room Teachers: Carmella Good & Caryn Vargo

2's Playgroup Tues/Thurs 9:00-11:30

Rainbow Room Teacher: Vicki McCay

AM 3 Yr. Old Class Tues/Thurs 9:00-11:30

Sunshine Room Teachers: Ashley Dodds-Head & Jackie Ochsner
& Jeanette Bystry

Star Room Teachers: Caryn Vargo & Julie Dodds

PM 3 Yr. Old Class Tues/Wed/Thurs 12:15-2:45

Sunshine Room Teachers: Julie Dodds & Vicki McCay

Preschool Calendar 2011-2012

August

- 31st Staff Returns to work
Ice Cream Social 6:00-7:30
Mon/Wed 2's and AM & PM 4's

September:

- 1st Ice Cream Social 6:00-7:30
Tues/Thurs 2's and AM & PM 3's
- 7th Classroom Visits M/W 2's & AM 4's
- 8th Classroom Visits T/T 2's & AM 3's
Orientation 7:00
- 9th Classroom Visits PM 3's & PM 4's
- 12th First Day of School
M/W 2's and AM & PM 4's
- 13th First Day of School
T/Th 2's and AM & PM 3's
- 21nd Spaghetti Dinner Mon/Wed 2's and AM & PM 4's
- 22nd Spaghetti Dinner Tues/Thurs 2's and AM & PM 3's

October:

- 3rd Trike A Thon
- 4th Trike A Thon
- 10th AM Class Pictures
- 11th AM & PM Class Pictures
- 17th AM Pumpkin Patch
- 18th AM & PM Pumpkin Patch
- 27th Halloween Celebration
- 27th Family Pumpkin Carving Night
- 31st Halloween Celebration

November:

- 11th NO SCHOOL Veteran's Day
- 16th Pumpkin Pie Feast (4's only)
- 21st -22nd School Cleaning
- 23rd -25th Thanksgiving Holiday

December:

- 10th Santa Breakfast
- 14th AM & PM Christmas Program
- 15th AM Christmas Program (NO PM CLASS)
- 17th - Jan 2nd Christmas Vacation

January:

- 16th MLK Day ~ NO SCHOOL
- 19th Family Game Night

February:

- 10th Valentines Day Parties
- 14th Valentines Day Parties
- 15th - 17th NO SCHOOL CONFERENCES
- 18th - 21st President's Day Weekend ~ NO SCHOOL

March:

- TBA ELEA Conference
- 15th Family Dance Night

April:

- 2nd-6th Spring Vacation ~ NO SCHOOL
- 16th Donuts for Dad (4's Only)
- 21st Carnival

May:

- 9th Mother's Day Tea (4's Only)
- 24th Last day of Class
- 25th Last day of Class
- 29th Tues/Thurs Class Picnics
- 30th Mon/Tues/Wed/Thurs PM 4's Class Picnic
- 30th Tues/Wed/Thurs PM 3's Class Picnic
- 31th Mon/Wed & Mon/Wed/Fri Class Picnics

Please note:

*Family of Christ Christian Preschool Program does not follow the Vancouver School District School Calendar for things other than National Holidays, Winter, and Spring break and any State wide IN-Service training days.

*The Preschool Director has the authority to close the program for staff training 3 days throughout the year. These days will be posted as soon as training event days are selected.

* These date are subject to changes as deemed necessary by Director.

Goals and Objectives

Our goals are to respond to the natural curiosity of young children, to affirm each child's sense of self, to promote positive attitudes toward learning, and to build skills in the use of language, problem solving and cooperation.

Philosophy

We believe that the family is the primary source of education and socialization of young children. The role of the Family of Christ Preschool Program is to support families in this endeavor. You can expect that the teachers and support staff will:

1. Maintain the health, safety, and well being of the children in our care.
2. Release children only to authorized persons.
3. Keep information shared by the family in strict confidence.
4. Not discuss individual children with staff or parents in the children's presence.
5. Treat children with respect regardless of ethnic background, lifestyles, sex or religion.
6. Strive to enhance the overall development of each child in the program.
7. Communicate with families about their child's developmental progress in the program.
8. Provide opportunities for parents to increase their knowledge of child development.
9. Consistently strive to provide programs based on sound child development principles.

Curriculum

The preschool program is designed to meet the needs of the whole child. The curriculum we offer includes spiritual development along with the six basic areas of early childhood development:

Spiritual growth- learning that God loves and accepts each and every one of us for who we are, and learning to share that love and acceptance with others. Also enhancing spiritual development will be chapel time with the Pastor. We will also strengthen spiritual development through table time activities.

The six basic areas are:

1. Social/emotional development- learning to cooperate, share, take turns and express emotions as well as develop independent skills
2. Language development- learning to listen to others and to use language to communicate, emerging reading and writing skills.
3. Small motor development- small muscle groups of the hands involved in coloring, writing, stringing beads, cutting, and turning pages.
4. Conceptual development- concepts such as same and different, colors, sizes, shapes, introduction to numbers and letters.
5. Large motor development- large groups of muscles involved in running, skipping, swinging, and jumping, and riding trikes, bikes etc.
6. Self help skills- learning to be independent, clean up, button, and zip.

General Information

Fees and Tuition:

A non-refundable \$ 65.00 registration fee will be charged. The monthly rate is a flat fee. Adjustment of payments will not be made due to illness, school holidays, or absent days during the month. Tuition will not be pro-rated for months with holidays and school vacations.

Tuition for the 2010-2011 school year:

- Pre-3 Playgroup \$ 115.00 per month
- AM 3 Yr. Old Class \$ 115.00 per month
- PM 3 Yr. Old Class \$ 155.00 per month
- AM 4 Yr. Old Class \$ 155.00 per month
- PM 4 Yr. Old Class \$ 195.00 per month

Tuition payment is due to the director the first day of class (the first of each month). Payments are made for the upcoming month. Checks are made payable to Family of Christ Christian Preschool. If your payment is not received by the 10th of the month a late fee of \$ 10.00 will be added to the tuition payment. There will be 5% discount for yearly tuition paid in full.

Sign In -Sign Out Sheets

For the safety of the children in our program parents need to "sign" their children in and out of preschool. Sheets will be posted near preschool classrooms. These are our attendance records in case of emergency. **It is very important that you SIGN your child IN and OUT, as well as notify staff of any changes in regards to drop off/pick-up.**

Authorization To Pick Up Your Child

Only persons you authorize will be allowed to pick up your child from preschool. A phone call or written permission must be given when a change occurs. Please let those that are picking up your child know that if they are not recognized by a staff member that they may be asked for ID.

Arrival

Class starts at 9:00 and at 12:15. Please arrive no earlier than 5 minutes for the classroom staff will be busily getting ready for the day. If you arrive early you are responsible for your child until the teachers open the classroom doors. Books will be available in the corridor, or you may visit the playground area while you wait. Please help your children remember that they are in a church and to respect their environment while waiting upstairs...

Departure

Class ends at 11:30 and at 2:45. Please be prompt when picking up your child. We will be charging \$1.00 per minute after the first 5 minutes for late pick up. This charge will be made directly to the teacher on duty.

Preschool Advisory Board

The Preschool Advisory Board is a group of people consisting of preschool parents and congregation members. The Preschool Advisory Board is responsible for programmatic decisions that affect the preschool program, the children and their families that it serves.

Members are: Jettye Wallberg, Stephanie Terry, Sabrina Born, Denise Morris and Carina Regan

Discipline

At Family of Christ Lutheran Preschool we expect age appropriate behaviors, which include everything from hugging to hitting. Staff members will guide the behavior of children by setting up clear expectations and boundaries, positive reinforcement and logical or natural consequences. Initially, children will be redirected to another activity or area of the room to change the undesired behavior by introducing something new for them to participate in. Occasionally, if an undesired behavior persists, it may be necessary to remove a child from an activity or the main group of children for a short "time out". NO child will ever be isolated out of sight of a staff member. If a child has had a particularly hard day, the teacher will pass this information on to the parent at the end of the day. Parents will be contacted if there appears to be a consistent problem that needs to be worked through together. If the problem persists, after 3 conversations with the parent it may be necessary to remove the child from the program.

Parent Participation

Parent involvement is encouraged, as a program we would like to see parents volunteer at least once a month in their child's classroom. There are many ways in which parents can be involved in our program, they can be a classroom volunteer, participate in parent meetings, and or attend trainings and workshops offered in the community.

****Parent Participation in the 2 Yr. Old Playgroup is required. This class requires one parent volunteer daily. **** A calendar of parent work days will be posted. If you are unable to work on your scheduled day, it is your responsibility to find a replacement. Your replacement must be cleared through the Director's background check prior to working in the classroom.

Book Orders

Your child will be bringing home book club order forms each month. These order forms are completely optional. If you choose to order books please make your check payable to **Scholastic**

School Pictures

Paul Quackenbush will be taking School Pictures on:

Mon. Oct 4 ~ AM Classes & Thurs. Oct. 7 ~ AM & PM Classes

Thursday/Friday Bags

Your child will be bringing home all of their work that they did during school at the end of their school week, often may be every other week bags come home. Please take time to look through their bags with them. Their work is very important to them, and sharing it with someone is a great esteem builder. Please remember that it is the process that counts not the product.

Illness

Please do not send your child to school if they are not feeling well, are showing signs of a fever, runny nose, hacking cough, stomachache, diarrhea or sore throat. We will send children home if we think they are showing signs of illness.

Materials and Supplies

The program generally furnishes the majority of the materials and supplies. Donations of Kleenex, napkins, 5 oz. paper cups etc. are always welcomed.

Clothing

Please dress your child in appropriate clothes. We are very busy at preschool and clothing sometimes clothes get wet or messy. A coat or jacket is needed everyday at school. Mornings are chilly.

Weather Closures

For weather closures only, the preschool will operate on the same schedule as the Vancouver School District. **Please note: If the district has a two hour late delay, preschool will be closed.** Snow days will be made up at the end of the year.

Birthdays

We like to celebrate birthdays at preschool. The children decorate a crown and receive a birthday book and bookmark. If you wish you may bring a "birthday snack" to enhance their celebration.

Snack

Parents will provide snacks on rotating basis approximately 2-3 times a year. Please select prepackaged store bought nutritious snacks, fruit, or vegetables. Fresh fruit or vegetables can be bought whole, and the teacher will prepare them. A more complete list of healthy snacks will be sent home. Due to the increase in nut allergies, we are no longer serving peanut butter, and do not serve nuts of any kind!

Immunizations

Your child must be current before starting school.

Field Trips

Field trips throughout the year will be taken by the preschool. The program will not be responsible for transporting children due to the increased liability and the new child safety seat regulations. Prior to the trip, directions, time and date, will be sent home along with a permission slip for your child.

Please note: Our day will begin and end at the field trip site. We will not be conducting classes at the school on these days unless otherwise noted by your teachers.

Report of Child Abuse

Any employee who has reasonable cause to believe that a child has suffered abuse or neglect is required to report such abuse or neglect directly to the proper law enforcement agencies. This is a mandated law.

Special Learning Needs

Our preschool environment is designed to accommodate a wide range of learning styles and developmental levels. However, this school functions as a general educational facility and our teachers are not trained or certificated in the areas of special needs with regard to learning, development or behavior. If your child has needs that require constant individual attention that then may limit our ability to safely provide supervision for the other children in a class or group we may need to re-evaluate your child's placement. If we are not able to provide the learning environment that your child may need to reach their maximum learning potential, we may ask that you seek outside help for your child's specialized needs and/or that your child exit our program.

Confidentiality

In the course of the duties as a volunteer in the classroom or other areas of the preschool program, I may become aware of personal and confidential information about the staff, children or families being served. The family of Christ Christian Preschool Program depends on the maturity and loyalty of its staff and volunteers to keep private matters private. Things seen or heard in the classroom and or the program need to remain in the program. This information is not up for public review. If problems or concerns arise from information that you have heard please report it at once to the Director or a member of the Preschool Advisory Board.

FOCCP Nondiscrimination Policy

Family of Christ Christian Preschool does not discriminate against families on the basis of sex, race, color, religion, ethnic and national origin in administration of its educational policies and programs.

Notes